

March 22, 2021

Addendum #4 - Updated

RFP For Parking Management Services

This updated addendum dated March 22, 2021 forms a part of the Contract Documents and modifies the original RFP. Please include this addendum in your RFP submission.

Response to Balance of Questions Posed by Bidders

4. Could CRDA provide Parking Operating Expense budgets for FY 2019 and FY 2020, with a breakdown by expense item (example management fee, wages, utilities, etc.)? **Operating budgets provided.**
8. Can CRDA share pass-through monthly or annual expense amount for subcontracted security per facility? **Included within the budgets provided.**
9. Can CRDA share current and Pre-COVID staffing models for the facilities? Can that include staff positions and associated wages? **The Parking operator is expected to have a manager on-site 24/7 at Adriaen's Landing and a dedicated auditor/finance manager for the contract. Other staff as needed per Parking operator recommendation and CRDA approval.**

When CRDA states a manager must be on duty 24/7, does this mean that a manager is available 24/7 onsite or by phone after hours? **A manager must be on-site 24/7 at the Adriaen's Landing garage – by phone is not acceptable. Please note that this would be a manager, not necessarily the GM.**

10. Can CRDA share the specific allocations for snow removal expenses at each property? **Included within the budgets provided.**
15. Would it be possible for CRDA to provide the existing parking management contract between CRDA and current parking operator? **Provided.**
17. Will CRDA provide vehicles to the selected parking operator? If no, how many vehicles and types of vehicles does the selected parking operator need to provide? **Motorized courtesy cart, motorized maintenance cart, and sweeper/washer vehicle provided.**
19. Is CRDA or the selected parking operator the "Merchant of Record"? **Parking operator.**